

## Concord Piecemakers Job Description Outreach Activities

### **Rosie's Place**

1. The main task of volunteers is to transport donations from the guild to the Rosie's Place women's homeless shelter in Boston. Donations are collected at meetings and other gatherings of Piecemakers and delivered to Rosie's Place sometime in the next week.
2. Provide a labeled bin at gatherings.
3. Our guild "specializes" in toiletries, which are always needed. We donate some comfort quilts.
4. Check the website on a regular basis to see what is currently needed. We donate many clothing items, towels, mugs, empty journals, etc.  
[http://www.rosiesplace.org/give/other\\_ways\\_to\\_give/donated\\_items\\_and\\_drives](http://www.rosiesplace.org/give/other_ways_to_give/donated_items_and_drives)
5. Submit items to the newsletter to inform, remind and thank membership.
6. Write a Year-End report and submit it to the Secretary by the end of the guild year.

### **December Food Drive**

1. Write articles for the November and December newsletters announcing a food drive for Open Table at the December meeting.
2. Ask for a volunteer at the November meeting to take the food to the Open Table in December.
3. Coordinate with Open Table for drop-off of food.
4. Write a Year-End report and submit it to the Secretary by the end of the guild year.

### **Sewing Kits**

1. Advertise in the newsletters for contributions of:  
Containers (metal, plastic) with lids to hold the supplies  
Tape measures  
Bobbins  
Scissors  
Thread

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Pins  
Safety pins  
Needles  
Buttons  
No crafting supplies

2. Transport the kits and materials to Household Goods and to any other organizations that can use them.